

Bay Park Civic Association Beach House and Civic Center Rental Agreement

This contract dated the ____ day of _____, 2026 between _____ and the BPCA located at 6/7 East Cooke Street agrees to the following:

1. A fee of \$200 for the **beach house** and \$250.00 for the **civic center**, and a \$200 security payment to rent for five (5) hours, ending promptly at 9:00 P.M. Both buildings and the property are to be vacated and the gate locked. This rental is for the day of the party only.

Code _____

2. A \$50.00 deposit to be paid by check (payable to Bay Park Civic Association) or Zelle (bpca.treas@gmail.com) at the time of scheduling the party, and your membership dues have to be up to date.

3. The balance is due when the keys are collected and the contract is signed.

4. The \$200 security check deposit will be destroyed once the property is checked for damages and there have been no infractions of the rules.

5. A \$50.00 fee will be charged if you cancel within one month before the party date.

6. There will be no more than 40 people in attendance at the beach house and 55 people at the civic center. These numbers will be strictly enforced!!

7. A clean-up fee is included in the rental, which includes the inside of the building only. Please be sure the grounds are left spotless, broom swept, and raked clean. Place all garbage in the cans with liners. No food or garbage is to be left in the building. Pails are to go back by the garbage corral.

8. Please take home all personal belongings after the party. Anything left behind will be discarded.

9. You must be a member ***in good standing for six months*** prior to your rental. The rental is for the member only and must be present at the party the entire time.

10. BBQ grills are permitted on the black top only. The use of the BPCA grill or supplies are not permitted.

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11. No tape on the walls or nails on the deck. Please use Fun Tak only.
12. The use of inflatables is forbidden unless the BPCA is specifically named on the certificate of insurance from the rental company.
13. No bonfires on the beach and the use of fireworks is strictly forbidden.
14. The driveway of the civic center is private; please do not park in it or block it. No double-parked cars on Cooke Street. All cars must be in a legal parking space.

Beach House rental Or Civic Center rental (check one)

Party time: _____

I am in agreement and will follow all rules outlined in this agreement or risk losing my security deposit and the loss of further rental privileges for as long as the Board sees fit:

BPCA _____, Renter _____, BPCA Security Deposit _____ \$50.00 deposit _____ Balance Due _____

Contact Information:

Email: bayparkcivic@gmail.com

Text or call BPCA Rentals: (516) 595-2642